|  |
| --- |
| **CONFIDENTIAL** |
| GOVERNOR APPLICATION FORM |

|  |  |
| --- | --- |
| **ACADEMY NAME:** |  |
| **GOVERNOR TYPE:** | Choose an item. |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **PERSONAL DETAILS** | | | | | | |
|  | | | | | | | |
| **SURNAME:** | |  | | **FORENAME:** | |  | |
| **TITLE BY WHICH YOU WISH TO BE REFERRED:** | | | Choose an item. | | **IF OTHER, PLEASE DETAIL:** | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **HOME CONTACT DETAILS** | | | **EMPLOYER CONTACT DETAILS** | |
| **ADDRESS:** | | | **NAME AND ADDRESS:** | |
|  | | |  | |
| **POST CODE:** |  | **POST CODE:** | |  |
| **TEL NUMBER(S):** |  | **TEL NUMBER(S):** | |  |
| **EMAIL:** |  | **EMAIL:** | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2** | **EMPLOYMENT** | | | |
|  | | | | |
| **PRESENT POST:** | |  | **DATE APPOINTED:** | Click here to enter a date. |
| **BRIEF DESCRIPTION (WHERE APPLICABLE):** | | | | |
|  | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **3** | **PREVIOUS EMPLOYMENT** | | | | | |
|  | | | | | | |
| **EMPLOYER** | | **POST** | **DATES** | | | |
| **FROM** | | **TO** | |
| **M** | **Y** | **M** | **Y** |
|  | |  |  |  |  |  |
|  | |  |  |  |  |  |
|  | |  |  |  |  |  |
|  | |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **4** | **EDUCATION AND TRAINING** | | |
|  | | | |
| **NAME OF**  **ESTABLISHMENT/COMPANY** | | **QUALIFICATION GAINED/TRAINING COMPLETED** | **DATE OF**  **AWARD** |
|
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **5** | **PERIODS OF UNREMUNERATED ACTIVITY** | | |
| Please give details of any gaps in employment (not included in sections 3 or 4) since leaving full-time education E.g. Raising Family, Unpaid Voluntary Work. | | | |
| **HOW TIME WAS SPENT** | | **DATES** | |
| **FROM** | **TO** |
|  | |  |  |
|  | |  |  |
|  | |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **6** | **PREVIOUS GOVERNANCE EXPERIENCE** | | |
|  | | | |
| **NAME OF SCHOOL/ACADEMY** | | **DATES OF OFFICE** | **CAPACITY**  (Staff/Parent/Community) |
|
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  | |  |  |

|  |  |
| --- | --- |
| **7** | **WHY WOULD YOU LIKE TO VOLUNTEER AS A GOVERNOR?** |
|  | |
|  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **8** | **SKILLS, KNOWLEDGE AND EXPERIENCE** | | | |
| Please indicate the skills, knowledge and experience that you would be able to offer in this role: | | | | |
| **GENERIC SKILLS, KNOWLEDGE AND EXPERIENCE** | | **BASIC** | **MODERATE** | **EXTENSIVE** |
| Leadership | |  |  |  |
| Data analysis | |  |  |  |
| Community relations | |  |  |  |
| Chairing meetings | |  |  |  |
| Negotiation/mediating | |  |  |  |
| Communication | |  |  |  |
|  | | | | |
| **SPECIALIST SKILLS, KNOWLEDGE AND EXPERIENCE** | | **BASIC** | **MODERATE** | **EXTENSIVE** |
| Financial management | |  |  |  |
| Premises/facility management | |  |  |  |
| Human resources | |  |  |  |
| Fundraising | |  |  |  |
| Law | |  |  |  |
| ICT | |  |  |  |
| PR and Marketing | |  |  |  |
| Safeguarding | |  |  |  |
| Project management | |  |  |  |
| Health & Safety | |  |  |  |
| Procurement/purchasing | |  |  |  |

|  |  |
| --- | --- |
| **9** | **ADDITIONAL INFORMATION** |
| Please provide details of any other experience that you feel are relevant to your application. | |
|  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **10** | **REFERENCES** | | | |
| Please provide the contact details for two people whom we may ask to provide a reference for you. One of these, preferably, should be someone who knows you in a professional or voluntary capacity. | | | | |
| **NAME:** | |  | **NAME:** |  |
| **CONTEXT KNOWN:** | |  | **CONTEXT KNOWN:** |  |
| **ADDRESS:** | |  | **ADDRESS:** |  |
| **POSTCODE:** | |  | **POSTCODE:** |  |
| **TELEPHONE:** | |  | **TELEPHONE:** |  |
| **EMAIL ADDRESS:** | |  | **EMAIL ADDRESS:** |  |

|  |  |  |
| --- | --- | --- |
| **11** | **DISCLOSURE** | |
|  | | |
| Do you have any links or association with the Redhill Academy Trust? | | Choose an item. |
| If YES, please give details: | | |
|  | | |
| Have you ever been disqualified or suspended from a governing body? | | Choose an item. |
| If YES, please give brief details including dates: | | |
|  | | |

|  |  |
| --- | --- |
| **12** | **DISCLOSURE OF CRIMINAL BACKGROUND** |
| Please note it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.  If you are shortlisted to interview you will be asked to complete a self-declaration of your criminal record. | |

|  |  |  |
| --- | --- | --- |
| **13** | **OVERSEAS CHECKS** | |
| Have you lived or worked outside the United Kingdom for 3 months or more within the last ten years of your adult life (18)? For more information, please click [here](https://www.gov.uk/government/publications/criminal-records-checks-for-overseas-applicants) | | Choose an item. |
| If you have answered YES, please give brief details including dates. | | |
|  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **14** | **DECLARATION** | | | |
| Please sign below to confirm that you:   * have read and understood the expectations and responsibilities of a governor/Local Academy Board; * are willing to undertake appropriate training to gain a full understanding of the role, and to keep up to date during your term of office; * understand that the Redhill Academy Trust will apply for a Disclosure and Barring Service certificate; * agree that the application form and references can be shared with all members of the Local Academy Board and with the Executive Board and senior officers of the Redhill Trust. * agree that the information you give on this form can be recorded and used by the Trust in accordance with the Data Protection Act and General Data Protection Regulations. * Declare that you are not disqualified from serving on a Local Academy Board. | | | | |
| **SIGNED:** | |  | **DATE:** | Click here to enter a date. |