



Brookfield Community School

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Our Reference: MR/GHR

12th March 2021

Dear Parents/Carers

Year 9 Virtual Parents' Evening - Thursday 18th March (4pm-7pm)

I would like to invite you to attend our Virtual Y9 Parents' Evening on **Thursday 18th March 2021 (4pm-7pm)**. This is an important evening that provides you with an opportunity to discuss your child's progress in their subjects and to discuss with subject teachers studying their subject at Key Stage 4.

Given the national restrictions that are currently in place, we are unable to organise a parents' evening at school. Instead, we are excited to introduce a new online system. This allows you to choose your own appointment times with teachers and then to speak with them on the evening via a web-based video call.

We understand that this is very different from how parents' evenings usually work but feel it is important for parents and teachers to have the opportunity to discuss students' progress and the Guided Choices process. The booking and video-call system was used by Year 11 parents in December and we had really positive feedback on how it worked. Please use this [link](#) to view a short guide on how to access the system and make appointments. The Data and Exams Office email is at the bottom of this page and we will help you with any problems with logins or accessing the system.

To book your appointments please visit: <https://brookfieldcomschool.schoolcloud.co.uk/>

The login screen will ask you for the details we have on record for you and your child.

Appointments can be made from Friday 12th March 2021 at 4pm and will close on Wednesday 17th March 2021 at 4pm. If you need to make any changes after this date please contact the school office. To give all parents the opportunity to speak with teachers, only 1 appointment can be made per subject and these are limited to 5 minutes. Should you require further time to speak with your son/daughter's teachers please let them know during the appointment.

If you do not have access to the internet, or have any queries or problems accessing the system please contact data@brookfieldcs.org.uk and we will be happy to add appointments on your behalf or answer your queries.

Yours faithfully

Mr M Robinson
Assistant Headteacher (Assessment and Curriculum)

