



Brookfield Community School

Brookfield Community School
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Our reference: RM/GHR

10th September 2021

Dear Parents/Carers

SIMS Parent App – easy access to important school information

I am pleased to inform you that we have a new convenient way for you to access, review and request changes to the data held on you and your child(ren) direct from your phone as well as see key term dates.

From Monday 20th September 2021 you will be able to access our new SIMS Parent app and website at your own convenience via a smartphone, tablet or PC – anytime, anywhere.

What will you find in the SIMS Parent App?

- School term dates, inset dates and contact details available at the click of a button.
- Your child's school report, once published, as well as their attendance and achievement.
- Access to update your contact details, so we always have the most up-to-date information in case of an emergency.
- If you have more than one child at school, you will have access to this information **for all your children**, from the same app.

The information that you receive through the app will help you to stay up-to-date with your child's school life as well as support your child's development and progress.

Getting started with the SIMS Parent

- We will shortly be sending you an activation email. Simply click on the link from your tablet, PC or smartphone to activate your account. If the email is not received in your inbox, please check your junk mail, as the email will be sent from Capita SIMS.
- You can then login using your normal Facebook, Twitter, Google or Microsoft username and password.
- From your smartphone or tablet, download the app from the Google Play or Apple App store (search for SIMS Parent).
- From a PC or Windows phone, login online at www.sims-parent.co.uk

Please note that **your activation email is unique to you and should not be used by anyone else**. If you require an additional login please contact ICT@brookfieldcs.org.uk. Your activation email will expire after 14 days if it is not used. Again, please contact ICT@brookfieldcs.org.uk if you require a replacement after this date.

Yours faithfully

Mrs R Mason
Deputy Headteacher

