



21st December 2023

Dear Parent/Carer

End of Term arrangements – Christmas 2023

I hope you and your families are well as we approach the end of a very busy and enjoyable term. A reminder that the last day of term is **Friday 22nd December 2023** with students finishing at the earlier time of **12.15pm**.

School reopens again on **Monday 8th January 2024** with normal school timings.

An important event recently was the BPFA Christmas Market and I would like to thank everyone who supported this event by either volunteering their time to organise and support, by making donations for hampers, buying raffle tickets or attending the market itself. This was extremely well attended and was an enormous success, raising over £2,000 for school projects. The BPFA does an incredible job in raising money to support all students at Brookfield and the Christmas Market is a main source of the fund raising.

Next term promises to be every bit as eventful, with important events for specific year groups. Some key dates are as follows:

January 2024	
8 th to 19 th January 2024	Year 11 mock exams
9 th January 2024	Year 7 Tutor Reviews and early whole school close at 1.55pm
11 th January 2024	A Level Presentation Evening
16 th January 2024	Year 9 Parents' Evening
24 th January 2024	Year 9 Guided Choices Evening
29 th January to 9 th February 2024	Year 13 mock exams
February 2024	
1 st February 2024	Year 10 Tutor Reviews and early whole school close at 1.55pm
5 th February 2024	National Apprenticeship week
8 th February 2024	Year 9 Guided Choices Deadline
13 th to 16 th February 2024	School Production of 'A Little Mermaid'
14 th February 2024	Year 11 Mock Exam Results Day
15 th February 2024	Year 11 and Year 13 school photos
19 th to 23 rd February 2024	February half term holidays
29 th February 2024	Year 11 Parents' Evening

This has been an extremely busy, productive and enjoyable term. Do look out for the latest edition of our newsletter – **Brookfield News** - which will be published on our [website](#) shortly and which captures some of the activity and achievements from this term.

Expectations for January

Once again we are keen to make a very strong start in January and, to this end, we want all students and families to be aware of our expectations for next term.

1. Start Time and Punctuality

We encourage students to be punctual to school and to lessons, therefore all students should be **in school each day by 08.25am** ready to start lessons at 08.30am.

2. Uniform and equipment

Brookfield students look incredibly smart in their uniform. Exemplary standards of appearance and dress support our commitment to excellence. All students are expected to adhere to the uniform and equipment policy at all times. Details of our school uniform policy can also be found on the school website [here](#). Uniform (including a wide range of PE kit) can be purchased directly from our supplier, [Gogna](#).

Unidentifiable lost property is located in the Pastoral Office. **Please could parents ensure that names are written in all items of uniform.**

3. Items not permitted

A reminder that some items of clothing, dress and equipment are not permitted in school. Mobile phones and other electronic devices should be turned off and placed in student bags at all times. Fake nails are not allowed, along with fake tanning agents and facial and body piercings. Unnatural hair colour is not allowed. Aerosol deodorants should not be brought to school. We appreciate parents' support in ensuring students come to school properly dressed and equipped.

4. Mobile phones

You are aware that, since January, mobile phones have not been permitted in school. This has worked very well and I am very grateful for your support in this matter.

5. Equipment

In addition to school uniform, please ensure that your child has the correct equipment and materials. They will need the following:

- Pencil case including standard stationery equipment: 2 x black pens, green pen, pencil, eraser, ruler, highlighter pen, glue stick, non-permanent marker pen (for use with mini-whiteboards – provided by school)
- A suitable bag, large enough to hold all the equipment plus PE kit
- A reading book for tutor time and DEAR sessions
- Water bottle – students have access to chilled, filtered water dispensers

Thank you for your support during this term. On behalf of all staff at Brookfield I would like to take this opportunity to wish you all a very Merry Christmas and a Happy New Year.

Yours sincerely



Mr K Hirst
Headteacher