

## **How can Anne Brown our Careers Adviser can support our students?**

Anne is a Level 7 qualified Careers Adviser with a Diploma in Careers Guidance. She offers independent and impartial careers advice to our students with their careers choices and planning. This includes choosing options in Y9, choosing Post 16 options in Y11 and choosing Post 18 options in 6<sup>th</sup> form. She has contacts with many local and national providers e.g. colleges, apprenticeship organizations, schools, some employers, universities and support organizations.

**How can Anne help? By helping students to work out a career plan so they can help themselves to get to where they want to be.** Anne advises students to talk with family, friends and teachers, as well as herself, as all can help the student in a variety of ways.

Whilst Anne attends a number of parent focused events e.g. parents evenings/ Post 16 evening most of her work is on an individual basis. She meets students for 1:1 interviews usually in Y11 and 13 but also other years where needed. Anne talks with the student about their career ideas and how to find out more. She helps them to work out a plan of what they need to do afterwards to try to get to where they want to be, with a backup idea just in case. She will also see students for catch up/ review meetings to provide further help if needed.

**What Anne doesn't do?** Decide for the student what they are going to do or Do their research for them but can give starting points and help where needed.

**When is Anne available?** She comes into school on Wednesdays and is based on the Blue Corridor. She can be contacted through the school switchboard on Wednesdays but may be in an interview so you will be asked to leave a message so she can return your call later in the day. On other days please leave a message for her.

**Careers Interviews.** Anne will see a number of students for careers interviews during the day on Wednesday mainly from Y11, 12 and 13. After her interviews she writes an Action Plan/ Notes for the student detailing where they are currently, what they want to do, what the student and Anne need to do to achieve their plans and some brief comments within a time frame. These notes are sent to year staff to distribute to students to read through and work through.

## **Some useful websites/suggestions**

**Careers Information** - <https://nationalcareers.service.gov.uk> , <https://icould.com> and the Buzz Quiz on <https://icould.com> for career ideas. Talk to family and friends as they may be able to help

**School/ College courses** – check individual organization websites for course details

**Apprenticeships** - <https://www.apprenticeships.gov.uk/>, <https://www.gov.uk/apply-apprenticeship>, [www.notgoingtouni.co.uk](http://www.notgoingtouni.co.uk) , Alternatives section on [www.ucas.com](http://www.ucas.com), individual employers, colleges and universities

**University courses** – [www.ucas.com](http://www.ucas.com), individual universities/ colleges

**Employment** - <https://findajob.dwp.gov.uk> , individual employer websites

**Year Out** - Alternatives section on [www.ucas.com](http://www.ucas.com) with links to other site e.g. Year out group.

**Volunteering** - [www.do-it.org](http://www.do-it.org) , Gap year section on [www.ucas.com](http://www.ucas.com) – Alternatives section and through Derbyshire County Council <https://www.derbyshire.gov.uk/community/volunteering/volunteering-in-derbyshire.aspx>